

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement is entered into by and between:

The **CENTRAL BICOL STATE UNIVERSITY OF AGRICULTURE**, a state university, with school addresses at San Jose, Pili, Camarines Sur for the Main Campus, Sta Rosa del Norte, Pasacao, Camarines Sur for Pasacao Campus, Ratay, Calabanga, Camarines Sur for the Calabanga Campus and Impig, Sipocot, Camarines Sur for the Sipocot Campus represented herein by its President **GEORGINA J. BORDADO, DBM** hereinafter referred to as "**CBSUA**".

and

The **DEPARTMENT OF EDUCATION** Division of Camarines Sur, with office address at San Jose, Pili, Camarines Sur represented by its Schools Division Superintendent, **ARNULFO M. BALANE, CESO V**, hereinafter referred as "**DepEd**".

WITNESSETH

WHEREAS, the parties recognize the fact that as key independent stakeholders in the development of future teachers, the Basic Education Schools (BES) provide Teacher Education Institutions (TEIs) an authentic environment to implement the teacher education curriculum; while the TEIs in turn provide schools with competent teachers trained in both theory and practice;

WHEREAS, the parties also recognize that the Central Bicol State University of Agriculture, through the College of Development Education and the Department of Education with its Basic Education Schools, shall provide collaborative support system to experiential learning (Field Study) and Students Practice Teaching (Off-Campus Teaching) courses.

NOW, THEREFORE, for and in consideration of the above premises, the Central Bicol State University of Agriculture through the College of Development Education of the Main Campus, Pasacao Campus, Sipocot Campus and Calabanga Campus and the Department of Education, Division of Camarines Sur, hereby agree to implement and share the responsibilities as clearly stipulated below for both parties.

OBLIGATION OF THE PARTIES

1. For the Central Bicol State University of Agriculture:

- a. Identify qualified students through the CDE Main Campus, Pasacao, Sipocot and Calabanga Campuses for Field Study and Off – Campus Teaching on a specific semester to be submitted to DepEd Division of Camarines Sur before the experiential learning starts;

- b. Coordinate with DepEd through the Chairpersons of the two (2) academic programs on activities to be undertaken related to the Field Study and Off-Campus Teaching; facilitate the conduct of orientation meetings with the principals and cooperating teachers concerned to clarify the expectations of both parties; and facilitate the monitoring and evaluation of Field Study Students' and Students Teachers' academic performance during their Field Study and Off-Campus teaching;ce;
- c. Assign Field Study/Practice Teaching Professors who shall: (1) orient the Field Study Students / Student Teachers with the provisions stipulated in the FS Manual / Student Teaching Manual; (2) monitor and evaluate the performance of FS Students / Student Teachers; and (3) provide feedback mechanisms with concerned school personnel;
- d. Conduct research and community engagement activities through the Field Study
- e. Identify Elementary and Secondary Schools which will serve as Cooperating Schools for Field Study and Off-Campus Teaching; and
- f. Provide incentives and avenues for the professional growth to the school personnel involved in the Field Study /Practice Teaching.

2. For the Department of Education, Division of Camarines Sur:

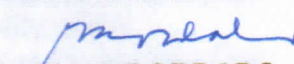
- a. Allow Elementary and Secondary Schools identified by CBSUA to serve as Cooperating Schools for Field Study and Off-Campus Teaching;
- b. Identify Resource Teachers, Cooperating Teachers and Field Study / Practice Teaching Coordinator through the heads of the cooperating schools;
- c. Participate in the observation, monitoring and feed backing sessions;
- d. Provide assistance to the Field Study Students / Student Teachers in the conduct of research and community engagement activities; and
- e. Take part in the professional development programs of CBSUA.

EFFECTIVITY

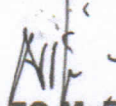
This experiential learning program including the terms and conditions stated herein shall remain enforced and in effect starting this 2nd semester 2016-2017 until after significant changes are necessary which will affect both parties.

In witness whereof, the parties have hereunto set their hands on this _____ of November, 2016.

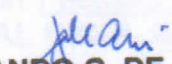
**CENTRAL BICOL STATE UNIVERSITY
OF AGRICULTURE BY:**

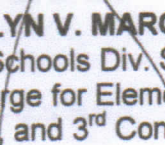

GEORGINA J. BORDADO, DBM
SUC President III

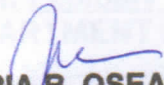
**DEPARTMENT OF EDUCATION
BY:**

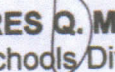

ARNULFO M. BALANE, CESO V
Schools Division Superintendent
Division of Camarines Sur


SIGNED IN THE PRESENCE OF:


ROLANDO G. DE ASIS, RPAE
Vice-President for Academic Affairs
CBSUA


MARILYN V. MARCO, PhD
Asst. Schools Div. Superintendent
In-Charge for Elementary Schools
1st, 2nd, and 3rd Congressional District


GLORIA B. OSEA, PhD
Dean, College of Development Education
CBSUA


DOLORES Q. MAPUSAO, PhD
Asst. Schools Div. Superintendent
In-Charge for Elementary Schools
4th and 5th Congressional District


SUSAN S. COLLANO, PhD
Asst. Schools Div. Superintendent
In-Charge for Secondary Schools

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES

Municipality of Pili

Province of Camarines Sur

BEFORE ME, personally appeared the following:

DR. GEORGINA J. BORDADO with Community Tax Certificate No. 08048627
Issued on February 2, 2016 at MTO, Pili, Camarines Sur in representation of the
CENTRAL BICOL STATE UNIVERSITY OG AGRICULTURE:

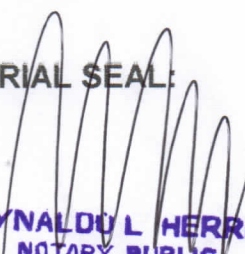
and

DR. ARNULFO M. BALANE with Community Tax Certificate No. 08052799
Issued on February 22, 2016 at San Jose, Pili, Camarines Sur in representation of
the **DEPARTMENT OF EDUCATION, DIVISION OF CAMARINES SUR:**

Known to me to be the same officials who executed the foregoing instrument and they acknowledged me that the same is their free and voluntary act and deed and that of the entities, which they respectively represent.

This instrument consisting of (4) pages including this page where this acknowledgment appears, signed by the above-named and their witnesses, refer to their Memorandum of Agreement, executed for the purpose(s) therein cited.

WITNESS MY SIGNATURE AND NOTARIAL SEAL:


REYNALDO L. HERRERA
NOTARY PUBLIC
UNTIL DEC. 31, 2017
ROLL OF ATTY. No. 28562
FIN. No. 177-519-982
PTR No. 2156809
ISSUED JAN. 4, 2016

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